

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students Response: As said by Hon. Dr. S. Radhakrishnan, 2nd President of India, “Library is the heart of an Institution”, Library also plays a very vital role to support all academic programs at the College. It identifies, evaluates, procures, processes, and then makes these learning resources available to satisfy all the stakeholders.

The Library follows certain protocols in the usage of books. The entry register is kept for both staff and student at the entrance to the Library. Any user who enters the Library must make entry in the register to use the facilities available in the Library. A well- developed procedure is followed for purchasing of books, journals etc. Faculty members submit requisitions for purchase of books through Principal. Once requisition containing favorable remark of Principal, it is further processed for purchasing of books.

- After procurement, the books are processed and classified by using DDC system and then only are made available for lending to students and staff members.
- Students and Staff members have open access to Library and also can access the availability of books through Web OPAC. The orientation programme was arranged for the students of First-year classes. The students were apprised with the different aspects of the library like its collection, activities, and services which included introduction of the Library, its staff, collection, and various sections, services rendered by the Library, activities of the library, various rules and regulations of the Library. Books are issued to the students on the library card. At the end of every semester all the students must return the books to the Library. Likewise the teachers are also allowed to take of books by making entry in the teacher’s register. They also return the books after they finish

reading and whoever is leaving the institution be it a student or faculty must get a no due certificate from the Librarian.

The library area is segregated in various sections like Stack Room, Reference Section, Journals & Periodicals Section, Reading Hall, Internet & Digital Library. Library collection includes Handbooks, Textbooks, E-Books, Journals, e-Journals, Periodicals, CD'S, B.I.Standards, NPTEL database etc. Library collection is classified as per Dewey Decimal Classification Systems.

Library is fully automated with Autolib NG 'Software' developed by Akash Infotech. It is extensively used for generating various reports. General reports module generate various reports like statistical report, Issue register, attendance register, member personal attendance, reservation register, binding register, materials barcode printing etc.

Total collection as on 19.06.2024:

No of Volumes 5668

No of Titles 1850

Nationals & International Journals & Periodicals 16

Magazines 06

Newspapers 04

Institutional membership with NDL

Library organizes various activities such as Marathi Bhasha Din, Vachan Prerana Din, Jayanti Celebrations of Dr. A.P.J. Abdul Kalam, Mahatma Gandhi, Dr. Babasaheb Ambedkar, Savitribai Phule for the students and staff with the purpose to develop a culture of reading among students and to avail for them exposure to various kinds of books available in the library.